****

**RHONDDA LADIES HOCKEY CLUB**

**PROCEDURE FOR ELECTION OF TEAM VICE CAPTAINS**

1. A job description for the role of Vice Captain can be found on the Club Website.
2. Members are advised to read the job description carefully and speak to a current Vice Captain/Committee member if further information/guidance on the role is required.

Please read in conjunction with the description for Team Captain.

1. Each person nominated must have the support of two members (A proposer and a seconder).
2. Nominations **MUST BE** discussed and agreed by the candidate **PRIOR to** submitting a nomination.
3. Nominations must be submitted to Club Secretary, Kay Tyler at [**rhonddaladies@gmail.com**](mailto:rhonddaladies@gmail.com) **no later** than **5pm on Sunday 12th May 2024** using the following format

|  |  |
| --- | --- |
| **Nomination for Team Vice Captain** | |
| Team: | |
| Name of Candidate: |  |
| Name of Proposer: |  |
| Name of Seconder: |  |
| Please provide three main reasons for nominating this candidate. | |

1. Nominations will be considered by the Committee.
2. Voting will take place during the Club AGM/Fun Night on **Thursday 16th May**
3. **The Vice Captain can only be elected by the team members who were part of the 2023/24 playing squad.**
4. Each team member will have one vote.
5. A ballot will be held when there is more than one candidate for the role.